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Ref. No.: NKCD/C-DIR/07/14

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 05.09.2019

Time: 10:30 P.M

Venue: Conference Room, Administrative Building

MEMBERS PRESENT: Dr. Alok Satsangi, Dr. Pralay Ganguly, Mr. Francis Antony, Mr. Arnab Roy, Dr. (Comdt.) J.S. Sareen , Mr. Supriyo Bhattacharya, Dr. Sudipto Sarkar, Dr. Swapan Kumar Aditya, Prof. Subhasis Maiti, Dr. Anand Mohan, Mr. Bijoy Kumar Mandal, Ms. Mousumi Mukherjee, Ms. Amrita Bhattacharya, Mr. Dhananjay Mandal, Mr. Aishik Sarkar, Mr. Raman Kumar Rai

MEMBERS ABSENT:, Mr. Subir Roy, Mr. Shantanu Ranjan Pal

Dr. Alok Satsangi welcomed the IQAC committee members and the following points were discussed.

Sl No	Issues Discussed	Action Taken
1.	Internal examination online	Decisions are being taken to make the next slot test as online test. Students to minimize malpractice, use of ICT and it will also give a competitive edge. A test schedule will be run with some of the departments before fully implementing the same.
2.	Encourage participation of Faculty in Faculty Development programmes	23 faculty members participated Faculty Development programmes
3.	Hostel Facilities improved	Number of seats increased for girls.
4	Anti-Ragging Squad Vigilance Duty	Anti-ragging Squad duty extended for more vigilant on ragging activities
5.	Clean Drive	A three day long clean drive to be conducted between 10th to 12th September 2019 with students and faculties



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