NSHM Knowledge Campus, Durgapur- Group of Institutions

Arrah Shibtala via Muchipara, Durgapur Internal Quality Assurance Cell (IQAC)

Ref. No.: NKCD/C-DIR/07/027

The proceeding of Internal Quality Assurance Cell (IQAC) meeting held on 1st December 2020

The meeting of Internal Quality Assurance Cell (IQAC) was held on 1st December, 2020 at 11.00 a.m. in the board room. The following members were present –

- 1. Prof.(Dr.) Alok Satsangi
- 2. Ms. Mousumi Mukherjee
- 3. Mr. Supriyo Bhattacharya
- 4. Prof. Subhasis Maiti
- 5. Dr. Bijoy Kumar Mandal
- 6. Dr. Pralay Ganguly
- 7. Ms. Amrita Bhattacharya
- 8. Mr. Dhananjoy Mandal
- 9. Mr. Sudip Basu
- 10. Mr. Debabrata Roy
- 11. Mr. Chiranjib Mukherjee

The following members had intimated in advance that they will be unable to attend the meeting.

- 1. Mr. Francis Antony
- 2. Mr. Arnab Roy
- 3. Dr. (Comdt.) J.S. Sareen
- 4. Mr. Shantanu Ranjan Pal
- 5. Mr. Subir Roy
- 6. Mr. Aishik Sarkar
- 7. Mr. Soumyaditya Mazumder

Coordinator of Internal Quality Assurance Cell (IQAC) extended welcome to all IQAC members and with the permission of Chairman of IQAC Principal Dr. Alok Satsangi, the meeting was conducted as per the agenda.

Agenda No. I- To approve the proceeding and action taken report of the meeting minutes held on 17th July, 2020. The minutes and action report of the last meeting of IQAC held on 17th July, 2020 were read and approved.

Agenda No. 2- Website Upgrade. The website to be updated and upgraded as per the requirement of NAAC

Agenda No. 3- Online teaching tracker. A tracking sheet designed to monitor the classes going in online mode.

Agenda No. 4: NIRT ranking. Institute to prepare to apply for NIRT ranking

Agenda No. 8: Webinars and workshops to arrange for students on Online basis to earlich students during the lockdown

Apenda No. 6. \sim Laculty to be encouraged to do online LDP's and publications for original research publications

finally, the IQAC meeting was concluded with the vote of thanks

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Principal NSHM Knowledge Campus, Durgspur Group of Institutions

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Action Taken Report of meeting conducted by Internal Quality Assurance Cell held on 1st December 2020:

| Item no. of Agenda | Resolution of IQAC | Action Taken |
|-----------------------|-------------------------|---|
| 2 | Website Upgrade | The institute website has been updated |
| 3 | Online teaching tracker | OLT sheets are being maintained by faculty members |
| 4 | Webinars and workshops | Every department has been asked to conduct Webinars and online workshops |
| | | |

Mousumi Mukheyee Cordinator I.Q.A.C. Chairman L.Q.A.C.

Principal
NSHM Knowledge Campus, Durgapur
Group of Institutions



ATTENDANCE SHEET OF MEMBERS IN IQAC MEETING DATED 01/12/2020

| ATTENDANCE SHEET OF MEMBERS IN | IQAC MEETING DATED 01/12/2020 |
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| Aloh () | Mousum; Mukregee |
| Dr. Alok Satsangi Principal | Mousumi Mukherjee Asst. Prof., Dept. of HMCT |
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| Mr. Francis Antony Synergy Group | Mr. Arnab Roy Director |
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| Dr. (Comdt.) J.S. Sareen Global Head(HR) Simplex Infrastructures Limited | Mr. Shantanu Ranjan Pal GM, Peerless Inn, Durgapur |
| | |
| Mr. Subir Roy, NGO Rotary Club, Durgapur | Mr. Supriyo Bhattacharya GM-Admin. |
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Prof. Subhasis Maiti Professor Dept. of HMCT



Dr. Pralay Ganguly Asso. Prof., Dept. of HMCT Amrita Bhattacharya
Asst. Prof., Dept. of MBA

Debarata Roy
Asst. Prof., Dept. of ME

Mr. Dhananjay Mandal
Asst. Prof., Dept. of CE

Mr. Sudip Basu
Asst. Prof., Dept. of MBA

Mr. Chiranjib Mukherjee
Asst. Prof., Dept. of ECE

Mr. Aishik Sarkar CEO, Buycycle Private Limited, Durgapur Mr. Soumyaditya Mazumder Student- BHMCT

